



Blues City Brewery, LLC

Job Posting

If interested in applying for this position please go to our website www.citybrewery.com. Click the Employment Tab and then click the Memphis tab. Please complete the electronic application by clicking on Memphis Application and choosing the position title shown below.

Job Title: Accounting Analyst
Department: Finance
Reports to: Plant Controller
Date Open: May 8, 2018
Date Closes: Until Filled

POSITION SUMMARY

Under supervision of the Company's Plant Controller, the accounting analyst applies the principles of accounting within an assigned area of accounting or group of accounts. Compiles financial information, provides various analysis related to plant operations, processes journal entries into various accounts, reconciles reports, and financial data. The accounting analyst should be familiar with generally accepted accounting principles, standard costing, basic internal controls, and computerized accounting systems. This position also requires working knowledge of governmental regulations and filings related to alcohol products.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Analysis & Results Tracking

- Liquid & packaging material loss analysis
- Labor variance analysis
- Downtime tracking & charge back generation
- Cost savings tracking
- KPI reporting
- Inventory analysis
- Assist in monitoring adherence to policies & procedures

Production Invoicing / Material Receipt Verification & Reporting

- Backup to Accountant for Production Invoicing
- Backup to Accountant for Material Receipt Verification & reporting to customers

Month End

- Sales Shipping Materials JE
- Inventory reconciliation
- Wort & Pallet contra account JE's
- Miscellaneous invoicing
- General Ledger Analysis
- Cost Analysis

Account Reconciliations

- Reconcile intercompany accounts on a monthly basis.
- Prepare journal entries for necessary accruals.
- Other account reconciliations as assigned

Special projects and new assignments as required by CFO, Controller and operations department.

This position description is intended to guide the activities of the Accounting Analyst. It is not intended to limit the thinking and creativity of the person to the work of this function, nor is it intended to describe all the work that may be required of the person in this position.

QUALIFICATIONS

- A four year degree from an accredited college or university with a major in accounting or finance.
- Working knowledge of generally accepted accounting principles
- 3-5 years of accounting work experience in a manufacturing environment

Blues City Brewery provides a competitive salary and benefit package that includes: Health, Life, Dental and Short and Long Term Disability Insurance; Section 125; 401(k); and more.

Blues City Brewery LLC is an equal opportunity employer who prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law. Blues City Brewery LLC conforms to the spirit as well as to the letter of all applicable laws and regulations.